[redacted]

[redacted]

PROFESSIONAL SUMMARY

Texas litigation attorney with substantial experience in personal injury, wrongful death, medical malpractice, and complex civil litigation matters. Experienced in developing and executing case strategy, taking and defending depositions, preparing witnesses, conducting discovery, mediations, negotiating settlements, lead counsel in bench and jury trials. Proven ability to manage cases from inception through resolution and supervise legal support personnel.

CORE QUALIFICATIONS

- Mastery of written and oral communication.
- Thorough understanding of Texas Rules of Civil Procedure & Personal Injury Litigation.
- Ability to timely respond to Client inquiries and manage case development from inception to conclusion of case.
- Proficient in Oral Advocacy – capable of using oral argument to managing adverse facts and evidence with skill to lessen any negative impact.
- Skilled in use of Microsoft Office and working knowledge of related computer software.

WORK HISTORY

[redacted] – Houston, Texas

- Working remotely as Solo Practitioner handling exclusively Personal Injury Litigation and Family Law.

[redacted] – Houston, Texas

- Temporary Contract Litigation Attorney assigned to handle Plaintiff's Personal Injury docket;
- Routinely drafted variety of legal pleadings including Stowers demands, original petitions, motions and discovery;
- Attend Mediations, Depositions, and Court hearings;
- Visits crash sites, conduct investigations, interview witnesses, clients and prep for depositions, court hearings and mediation;
- Perform related duties as assigned in the management of lawsuits unrelated to personal injury matters

[redacted] – Houston, Texas

- As attorney in private practice manage and coordinate day to day operations of law office;
- Maintain system for docket control of case files for clients, research and draft myriad of legal pleadings, appellate briefs, prepare trial notebooks and exhibits, prepare summaries of voluminous case records, depositions and testimony;
- Participate in bench and jury trials as lead attorney, prep clients and witnesses for depositions and court testimony;
- Skilled in representing clients in all areas of personal injury, family law, criminal cases, civil litigation, medical malpractice and wrongful death, probate and guardianship matters.

[redacted]
Attorney [redacted] Houston, Texas

- Managed private practice and supervised the personnel and fiscal affairs of the business and delegated duties to support staff.
- Serviced the legal needs of criminal and civil clients through negotiations, plea bargains, and both bench and jury trials.
- Conducted extensive legal research and drafted variety of criminal and civil motions, prepared appellate briefs.
- Researched and drafted Wills, Contracts, Lease Agreements,
- Powers of Attorney, Deeds of Trust, Contracts for Deeds, and performed title curative research for real estate closings.
- Negotiated and settled Vendor's Liens, Lis Pendens, Mechanic and Materialmen's Liens

- Wrongful death claims, worker's compensation, personal injury claims, employment and housing discrimination and a wide variety of family law matters.

EDUCATION

[redacted]
Degree Conferred: Juris Doctorate [redacted]

[redacted]
Degree Conferred: Bachelor of Arts: [redacted]